

Magnolia Middle School PTO

September PTO Meeting Agenda

Tuesday, September 15, 2026

6:00 PM

Viking Event Center / Virtual Option

1. Welcome & Call to Order

- Welcome members and introduce board members
- Review agenda
- Approval of previous meeting minutes, if applicable

2. Treasurer's Report

- Current PTO financial update
- QuickBooks Desktop lifetime version (\$230)
- Questions and member input

3. Annual Audit/Financial Review

- Annual review of PTO books
- Select/confirm **three non-board members** to conduct the review
- Confirm timeline and process

4. PTO Bylaws

- Proposed updates to current bylaws
- Board term-limit requirements
- Questions, suggestions, and next steps

5. Fundraising & Spirit Nights

- Upcoming and planned spirit nights
- Monthly spirit night schedule
- Additional fundraiser ideas

6. Upcoming Events

Trivia Night

- Free trivia night following the November PTO meeting
- Concessions and prizes

Bingo Night

- Proposed **Friday, February 26, 2027**
- Online and in-person raffles
- Early door opening and pre-event social time
- Food, concessions, and event logistics

7. Communication & Membership

- PTO blurb in every Principal's Newsletter
- Meeting reminders by email and text
- Membership updates
- Additional membership benefits

8. Open Floor

- Questions, ideas, and suggestions from PTO members
- Volunteer opportunities
- New business

9. Upcoming Dates

- Upcoming PTO meetings
- Fundraisers and events
- Volunteer opportunities

10. Adjournment

Thank you for being part of the Viking Village!

It takes a village—join ours!